NATURALIZED ON OR AFTER 1ST JUNE 2010 – DO NOT HAVE MOST RECENT INDIAN PASSPORT - UNITED STATES

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<tr>
<th>Applicant’s Name</th>
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THE FOLLOWING IS A LIST OF DOCUMENTS TO BE SUBMITTED FOR APPLYING FOR RENUNCIATION OF INDIAN CITIZENSHIP. PLEASE PRINT AND SIGN A COPY OF THIS CHECKLIST, ALONG WITH YOUR APPLICATION.

<table>
<thead>
<tr>
<th>IMPORTANT GUIDELINES</th>
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<tbody>
<tr>
<td>Please ensure that all data entries provided in your application match with your existing passport. If not, please provide the supporting documentation.</td>
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<tr>
<td>Online applications are only accepted if filled out in the current year.</td>
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<tr>
<td>After submission online, no changes can be made. In case of an error, please fill a new online application form.</td>
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Please note:

- ICAC employees cannot edit or make any changes to your online application form.
- THE CONSULATE RESERVES THE RIGHT TO CALL FOR ADDITIONAL DOCUMENTS, AS CONSIDERED NECESSARY.

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<tr>
<th>MANDATORY DOCUMENTS</th>
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GOVERNMENT APPLICATION ONLINE FORM – ORIGINAL

**Application Form.** In case of Minor both parent’s signatures

Also minors below 5 year a thumb impression is required. Minors above the age of 5 year the applicant has to sign the form. To complete the form – please visit : [https://embassy.passportindia.gov.in/](https://embassy.passportindia.gov.in/)

PHOTOGRAPH & SIGNATURE – ORIGINAL & DIGITAL

**Photograph**

- Please provide 2 most recent passport size color photos (not older than 6 months) of the applicant (hard copies).
- Photos to be 2 inches x 2 inches in size, in color, depicting front pose strictly against white background only on photographic paper.
- Physical photo must be affixed on the physical application form and digital photo must be uploaded on Govt. form online. Physical and uploaded photograph must be identical
- Digital signature must also be uploaded on the Govt. portal. Upload signature must match with the signature on the physical form.

TWO - DECLARATION OF RENUNCIATION OF CITIZENSHIP OF INDIA FORM – ORIGINAL

- If one does not have most recent Indian passport Duly FILLED and SIGNED Declaration of Renunciation of Citizenship of India
- The applicant’s Name should appear the same way as in the Indian passport even if the name in the US / Non US passport is different
- Valid phone numbers and email addresses must be entered in the online application.
- If incorrect contact details are entered, it will cause a delay in processing of the application.
- **Note:** Declaration of Renunciation of Citizenship of India is issued only if 10 years have passed since Naturalization Applicants are required to submit 2 signed copies of the Declaration of Renunciation of Citizenship of India.
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**PROOF OF ADDRESS – COPY**
Proof of address must match with the present address as per application:
(any ONE of the below documents)
- State Issued ID OR
- Driving license OR
- Utility Bill - Water (should be recent, no more than 3 months old) OR
- Utility Bill - Gas (should be recent, no more than 3 months old) OR
- Utility Bill - Electricity (should be recent, no more than 3 months old) OR
- Valid Lease Agreement OR
- Mortgage OR
- Income Tax return OR
- For College/University Students living on campus in University housing/dormitories, a letter from your institution on the institution letter head explaining the exact address that you presently reside in will suffice.

**NOTE:** DO NOT CUT YOUR DRIVER’S LICENCE COPY DOWN TO SMALLER SIZE Important: PO BOX number is NOT ACCEPTABLE as valid Proof of address

**PHOTOCOPY OF US/NON-US PASSPORT**
Photocopy of the information page and the last two amendment pages of the US / Non-US passport

**AFFIDAVIT OF NATURALISATION AFTER THE EXPIRY OF INDIAN PASSPORT – ORIGINAL & NOTARIZED**
If applicant was naturalized after the date of expiry of latest held Indian passport. A notarized affidavit may be submitted explaining the background and the reason for this gap.

**NAME CHANGE DOCUMENT (IF APPLICABLE) – COPY**
For Former Indian nationals, if your name in your Indian Passport or Indian Government issued document is different in any way from the name in the Current Passport, a copy of ONE of the following documents must be provided:
Marriage Certificate showing the name change if the last name was changed at marriage OR
Official Court Order for the change of first name or full name.
OR
Notarized affidavit if only middle name initial is added.
OR
Endorsement of name change during naturalization process
Note: The name as on Indian Passport will appear on Renunciation Certificate, since it is surrender of Indian passport.

**SWORN AFFIDAVIT – ORIGINAL**
❖ Sworn affidavit duly notarized in original is required.

**ADDITIONAL PARTICULAR FORM – ORIGINAL**
❖ Duly FILLED and SIGNED It is mandatory to answer all questions as YES or NO.
❖ Forms not filled completely or filled with N/A shall be considered incorrect and application will not be processed.
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**NATURALISATION CERTIFICATE – COPY**

Former Indian National
- A copy of Naturalization Certificate
- More than one Nationality after having Indian Citizenship
- ALL NATURALIZATION COPIES OR
- PROOF OF NATIONALITY FROM ALL COUNTRIES for which citizenship was / is held.
- NO Naturalization Certificate available, then Copies of parents naturalization certificate(s) Notarized statement signed by BOTH parents stating the circumstances that their child received his/her naturalization status and why the child does not possess his/her own certificate

**PROOF OF INDIAN ORIGIN – COPY**

If you DO NOT possess a Copy of the Indian Passport, it is mandatory to provide any TWO documents from the below.
- Copy of the Election Card/ Voter ID
- Copy of Board Certificate (SSC) or higher level
- Copy of Birth Certificate
- Copy of parents proof of Indian origin (First 3 pages and last 2 pages of parents Indian passport copy /Parents Birth Certificate)

*Kindly note: This document is applicable only if applicant submits their own Birth Certificate*

**POLICE REPORT – COPY**

- Applicants naturalized after 2010 Provide a police report in case Indian passport is missing.
- Copy of Green Card

*NOTE: CURRENT POLICE REPORT MUST NOT BE MORE THAN 6 MONTHS OLD.*

**AFFIDAVIT OF LOSS FORM – ORIGINAL AND COPY**

- If one does not have most recent Indian passport One must provide an Affidavit of Loss duly notarized AND
- One of the below mentioned document Copy of your Indian birth certificate OR
- School leaving certificate issued by State / Central Board OR
- Any document showing Proof of Former Indian Citizenship.

*(Signature of the Applicant)*
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Important Notes

❖ The Documents in the Checklist are mandatory for the application to be processed.
❖ The Indian Embassy / Consulates have the right to request for additional documentation.
❖ 1 Copy of this checklist must be submitted with your documents.
❖ Applicants are advised that they DO NOT print the document on both the sides of the paper as "DOUBLE SIDED"
❖ PRINTED DOCUMENTS ARE NOT ACCEPTED
❖ Application with lack of documents will be considered incomplete and will remain on hold for 21 days. On none receipt of the missing documents, application shall be Abandoned and returned back to the applicant. In this case, applicant would have to restart the entire process again since the old application will be voided.
❖ Only Consular fee + ICWF fee will be refunded back to the applicant in case the application is rejected or abandoned